

# Request for Transcript

This form is due: College Deadline Due to Mrs. Ronan, Guidance Secretary

OCTOBER 1  
OCTOBER 15  
NOVEMBER 1  
NOVEMBER 15  
DECEMBER 1  
DECEMBER 15  
JANUARY 1  
JANUARY 15  
FEBRUARY 1

SEPTEMBER 9  
SEPTEMBER 21  
OCTOBER 9  
OCTOBER 23  
NOVEMBER 5  
NOVEMBER 18  
DECEMBER 2  
DECEMBER 15  
JANUARY 7

Student Name: \_\_\_\_\_ Year of Graduation: \_\_\_\_\_

Name of School or Scholarship Program: \_\_\_\_\_ State: \_\_\_\_\_

College Deadline: \_\_\_\_\_

Complete the following:

Application is for  rolling \*  early decision  early action  regular admission

\*rolling admissions: college considers and makes a decision as soon as all the required credentials are received and notifies applicants.  
Check to see if the school you are applying to uses a rolling admission procedure.

Date I am Applying \_\_\_\_\_  Check this box if you are applying online using the "Common Application"

I have completed the following:

- CRHS Release of Records (signed by parent/guardian or student if 18)
- SAT/ACT scores have been requested (from College Board or ACT)
- I have also requested this transcript on NAVIANCE
- I have requested teacher recommendations (if needed)

Names of Teachers writing recommendations:

\_\_\_\_\_

Do I want/require a Counselor Recommendation:  yes  no

For Office Use:

Date Received: \_\_\_\_\_ Date Sent: \_\_\_\_\_

Transcript: \_\_\_\_\_

Permission to Release Records Yes  No

Counselor Recommendations Yes  No